

FIRST PRESBYTERIAN CHURCH
923 5th Street – Menominee - MI - 49858 - (906) 863-3889

WEDDING FORM

Please return this form by _____ regardless of the date of your wedding.

***Your wedding date will be placed on the church calendar
when the form is received in the church office.***

After the form has been returned, please set up an appointment to meet with the pastor.

Desired wedding date _____ Time _____

Rehearsal date (if applicable) _____ Time _____

Place of Service (if other than the church) _____

Groom's name _____

Address _____

Phone _____ Email _____

Bride's name _____

Address _____

Phone _____ Email _____

Address after wedding _____

Phone _____

Place of reception _____ Time _____

Witnesses: (Best Man) _____

(Maid/Matron of Honor) _____

Florist _____

Photographer _____

Organist _____

Soloist _____

Reason(s) for choosing First Presbyterian Church _____

WEDDING GUIDELINES

1. The pastor is responsible for all arrangements and should be consulted regarding music, guest minister (if applicable), and other arrangements.
2. The sanctuary colors and furnishings are an integral part of our beliefs and practices. They can be moved **only** with the permission of the pastor in consultation with the Session.
3. Because the wedding ceremony is a service of worship, flash photography is **not** permitted during the service. Pictures requiring flash may be taken before or after the service.
4. **Do not** throw confetti, birdseed or other such commercial products on the church property. Please reserve these for the reception off church premises. **Rice and balloons may not be used**, as they are detrimental to the environment.
5. The florist and/or any other decorators may not use nails, screws, wires or tape (drafting tape is acceptable) to hold decorations in place. The piano on the Chancel **may not** be moved. You will be responsible for any damage.
6. No alcoholic beverages are to be brought into the church. Persons under the influence of alcohol will be excluded from the rehearsal and wedding.
7. All **fees must be paid two weeks in advance** of the wedding,
8. All fees, with the exception of the custodial charges, may be waived (based on financial need) at the discretion of the pastor.
9. The marriage license should be brought to the church office as early as possible.
10. Non-members may use the church for receptions only if:
 - a. a church member is hired and will be responsible for hosting and clean-up
 - b. an agreed upon deposit is paid in advance
 - c. the use is approved by the Session

FEES

1. Church members currently on the Active Register will have no fees except for the custodian, organist, and security deposit. Organists negotiate their own fees.
2. Inactive and non-member fees are as follows:

a. Use of building	\$150.00
b. Pastoral services	\$150.00
c. Custodian	\$50.00
d. Security Deposit (Refundable)	\$150.00

We agree to comply with the Wedding Guidelines and Fees requirements:

Groom _____ Date _____ Bride _____ Date _____